



US-IDF Keep in Touch (KIT) Sheet

Please complete one of these forms for each key discussion/event/meeting in which you participate. This will help to provide documentation and allow follow-up by the appropriate individuals and organizations.

Name:	Andrew Novakovic	Date:	11 October 2019	
IDF Meeting:	SPCC	Meeting Date:	19 September 2019	
Key Participants:	Dr. Jamie Jonkers, Dr. Andrew Novakovic, Dr. Ying Wang			
Key Points/ Relevance to U.S. industry (e-mail documents or provide links)	1. review of all projects and proposed projects for all IDF committees. Advise DG and Board on project priorities			
	2. particular focus, this meeting on, FOPL, Sustainability Accounting and Reporting, PBB Market Assessment and Strategies, School Milk Programs, CODEX and food additives, measurement of protein content and quality in foods			
	3.			
	4.			
Define Program Area or Committee Tie-In:				

Follow-Up/Next Step(s)

Activity	Responsible		
	Program Lead	Other	Shared
Evaluation and prioritization of IDF projects by SC, AT, and TF	SPCC members will be assigned to review every project to evaluate its importance and urgency with respect to the overall IDF, with some input from SC chair and vice-chair. Indications are that that IDF leadership wants to focus and intensify project portfolio		
Timeline/Deadline	Current year, being implemented		
Budget Commitment	none		
Activity	Program Lead	Other	Shared
Increase SPCC leadership in identifying new cross-cutting project priorities	Recognizing that many of the most important issues today involve two or more areas of expertise on SCs and that the process by which SCs develop projects around these issues is currently uncoordinated, SPCC believes it could play a greater role in both catalyzing and coordinating new projects of this type. Early indications are that SC leaders are dubious of the need and method		
Timeline/Deadline	ongoing		
Budget Commitment	none		

Follow-Up/Next Step(s)

Responsible			
Activity	Program Lead	Other	Shared
2022-25 IDF Strategic Plan	Working with IDF leadership toward writing the next 5-year plan. Remains a work in progress. General outline and thrust of current plan is likely to continue.		
Timeline/Deadline	Ongoing, complete 2021?		
Budget Commitment	none		

Responsible			
Activity	Program Lead	Other	Shared
Timeline/Deadline			
Budget Commitment	none		
Activity	Program Lead	Other	Shared
Timeline/Deadline			
Budget Commitment	nong		

Forward to Deb Wendorf Boyke <DWBoyke@cdr.wisc.edu> when completed within one month of meeting.



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Name:	Shawna Morris	Date:	10/28/19	
IDF Meeting:	IDF General Assembly	Meeting Date:	10/29/19	
Key Participants:	S. Morris, J. Allen, D. Boyke			
Key Points/ Relevance to U.S. industry (e-mail documents or provide links)	1. Elections for new IDF leadership positions resulted in the election of: a) The uncontested candidates including renewal of the SPCC terms for A. Novakovic and J. Jonker; b) H. Husby (NO) to represent the National Secretariat body to the SPCC; and c) K. Jordan (IR) to cover hygiene issues on the SPCC.			
	2. New rules of order were adopted: a) IDF Associate Members: Starting with members joining on or after 1/1/20, countries can remain in associate member status for a maximum of 4 years. b) Countries leaving IDF membership are ineligible to rejoin for a period of 5 years.			
	3. Budget: a) Questions were posed by some members of the GA seeking more specifics from IDF staff on certain elements of the budget particularly how IDF is accounting for the DISARM grant from the EU. b) A dues increase of 2% was approved for 2020. c) IDF's Board (through its strategic review) is looking at membership structure and fees; more information will be provided in the future as that work progresses. Elements under consideration include the prospect of company membership and the goal of opening membership to countries with smaller production levels. Israel expressed concern about the heavy burden the current structure places on smaller countries; the US in turn noted the flat voting structure of IDF (each country having 1 vote regardless of dues volume) and cautioned against too large a disparity between dues classes of full members.			
	4. Membership: a) Israel encouraged IDF to work to secure 2 new members each year and to consider tapping interested academics and processors for membership payments. b) Russia has rejoined as a full member (a processor entity will serve as their new NS). c) Kenya has joined as a new Associate Member.			
	5) The GA approved the proposed plan for further work on sustainability measuring and reporting, noting concerns and cautions expressed to date including by the U.S. and the importance of close DSF coordination as the project proceeds.			

<p>6) The IDF Board's Strategy Discussion includes several elements:</p> <ul style="list-style-type: none"> a) Structure of IDF b) Governance and Representativeness c) Membership Structure and Fees d) Issues and Opportunities for IDF e) World in which IDF is operating and will operate going forward
<p>7) SPCC Report:</p> <ul style="list-style-type: none"> a) 2020 Priority Items – SPCC aiming to refine priority areas to 5 for next year. b) New SPCC item on agenda: roundtable discussion of issues of priority for the dairy sector that are not yet covered by IDF work (or perhaps work by other entities).
<p>8) IDF Head Office Report Highlights:</p> <ul style="list-style-type: none"> a) IDF blog is open for contributions from members b) IDF invitation for volunteers willing to represent IDF position at various international meetings c) Next Summits – 2020 Cape Town, South Africa; 2021 Puerto Varas, Chile; 2022 New Delhi, India

Define Program Area or Committee Tie-In: N/A; IDF over-arching governing body

Follow-Up/Next Step(s)

Activity	Responsible		
	Program Lead	Other	Shared
Continued work to shape the direction of the DD sustainability measuring and reporting project. This is expected to be handed to the Sustainability Steering Group moving forward given the nature of the issue.	S. Morris, Y. Wang	G. Miller and DMI colleagues as US aggregators for DSF	
Timeline/Deadline	N/A		
Budget Commitment	N/A		
Activity	Program Lead	Other	Shared
Monitoring of the evolving Board strategy discussion and areas of relevance to USIDF interests	USIDF Executive Team and others sitting on IDF entities briefed on the strategy plans		
Timeline/Deadline	N/A		
Budget Commitment	N/A Directly		

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Name:	Nicholas Gardner & Allen Saylor	Date:	10/27/2019
IDF Meeting:	Food Additives	Meeting Date:	9/20/2019
Key Participants:	John Allen, Chris Thompson		
	<p>1. IDF Standing Committee on Food Additives - General: IDF was able to accomplish all of its priority outcomes, a significant accomplishment. Delegates and members of the SC were thanked for contributing to this accomplishment. The IDF SCFA re-elected Allen Saylor at Chair and Christian Kastrup as Deputy Chair, both for a 2-year term. Nick Gardner volunteered to lead the Action Team on GSFA.</p>		
Key Points/ Relevance to U.S. industry (e-mail documents or provide links)	<p>a. Alignment—there are 3 rounds—first round addressing 13 Codex cheese standards was completed at the 2019 CCFA meeting and adopted without change at the 2019 CAC meeting. This first round contained substantial IDF input so the once the Codex Secretariat completes the effort, there will be no detailed food additive listings in the 13 Codex cheese standards.</p> <p>The second round of Codex dairy standard alignments (9 Codex dairy standards) were submitted by the IDF Alignment AT to the eWG in late May this year and are currently open for a few rounds of comments by the CCFA Alignment eWG. This second round contains learnings from the first round submitted to the eWF in the summer of 2018.</p> <p>The IDF Alignment AT has made significant progress on the third round (9 Codex dairy standards), but volunteers are needed to review and check the initial work completed by Keith Johnston (NZ) and Aurelie to ensure accuracy and technical “correctness” in order to have this alignment spreadsheet ready for submission to the eWG in 2020. If everything goes according to plan, all of the Codex dairy standard food additive sections will be aligned by the Codex Alimentarius Commission meeting in 2021.</p> <p><u>Impact on the US Dairy Industry:</u> The alignment of all food additive provisions in the Codex dairy standards reduces the potential for exported US dairy products to be rejected as the result of governments that might not understand which of the Codex food additive systems should be used, the one in the Codex dairy standards or the one in the Codex “General Standard for Food Additives (GSFA)”. The alignment process will merge the two systems into one Codex reference for food additives. US-IDF representatives are working to ensure that the Codex food additive single reference (GSFA) reference for dairy products does not create problems for US dairy experts.</p>		

b. Finalize Addition of Stabilizers & Emulsifiers in the GSFA food category 01.1.2 (Plain beverages). IDF successfully represented its Asian members to neutralize initial opposition from African delegations at the 2019 CCFA meeting on the topic of including stabilizers and emulsifiers in the GSFA food category 1.1.2 based on the hard work of a few key members of the CCFA IDF delegation. However, at the 2019 CAC meeting, African delegations raised a concern that no food additives should be allowed in “plain” dairy beverages. While this GSFA food category is actually 01.1.1, the African delegations were also concerned about food additives in 01.1.2 so there exists a concern that the completion of food additive work for dairy beverage category 01.1.2 might be challenge at the 2020 CCFA meeting. The IDF SCFA agreed not to advocate adoption of polyglycerol alginate at the 2020 CCFA in 1.1.2 given lack of information on the use and need and also to avoid the potential reopening of debate on the already adopted stabilizers/emulsifiers.

Impact on the US Dairy Industry: Currently, almost all dairy beverages on the US market with longer shelf lives that would allow for export are flavored and do not fall in the GSFA food category 01.1.2 so at this time there are no impact on the US dairy industry

c. Trisodium Citrate for Use in GSFA Food Category 01.1.1. There was opposition to this food additive being added to the list for 01.1.1 with only Brazil being a strong advocate and IDF providing technical justification at the 2019 CCFA meeting. While adopted there, at the later CAC meeting in July, it was sent back to the 2020 CCFA for reconsideration. It is clear that most IDF members do not require the addition of trisodium citrate for use in high heat-treated milks as in most cases, there is enough citrate to keep milk components from settling out after high heat treatment. While widely accepted for use in goat and sheep’s milk subject to high heat treatment, its need for cow’s milk was in doubt. Because of a lack of support by IDF members, the IDF delegation to the 2020 CCFA meeting will not intervene in support of Brazil and only engage in comments, if requested by the CCFA Chair or another CCFA delegation. In this case, the IDF delegation is only authorized to make technical and scientific-based comments.

Impact on the US Dairy Industry: Frankly, since the US dairy industry does not need or use trisodium citrate for stabilizing milk components after high heat treatment, it would be best if the position of US-IDF was to oppose such an addition to 01.1.1.

- d. CCNFSDU Food Additive Issue for Follow-up Formula. The IDF Standing Committee on Nutrition failed to coordinate their official IDF response on significant food additive issues related to “Follow-up Formula” to CCNFSDU. The current path taken by CCNFSDU in these food additive issues has the potential to set a precedent and create conflicting policy and requirements for adoption of food additives in certain foods within the Codex system. Therefore in Istanbul, at the request of IDF SCFA Chair Allen Saylor, an unofficial coordination meeting was held with key members of the IDF SC on Nutrition to ensure that there will be future coordination on any food additive issues to be addressed by the IDF SC on Nutrition with the IDF SCFA. This coordination effort will also involve ISDI. Current trends by some member governments to CCNFSDU support very restrictive allowances for food additives in CCNFSDU Codex standards, regardless of the GSFA or the policies on food additives established by CCFA.
Impact on the US Dairy Industry: The US dairy industry exports dairy ingredients that are the primary components of a number of CCNFSDU Codex standards such as infant formula, follow-up formula, etc. A restriction on food additives in these dairy-based foods will mean a restriction in the food additives allowed in the dairy ingredients that are used in these dairy based foods covered by CCNFSDU regardless of the work of CCFA, potentially restricting the market for some exported US dairy powders.
- e. Addition of Nitrates and Nitrites in Cheese. It appears that only a few European cheese companies add nitrates to cheese as a preservative and to prevent cheese such as Emmental with large “eyes” from blowing. The most important issue to the cheese industry is that nitrates and nitrites can be detected in many cheeses, forming naturally during the aging process. So if Codex does not allow for the addition of these food additives in cheese, then it is likely some cheese importing countries will test of the presence of nitrates and nitrites and detect them, then reject the imported cheese. The IDF SCFA is reaching out to the IDF SC on Dairy Science and Technology to gather any information available on the “natural” levels of nitrates and nitrites in a number of different cheese varieties.
Impact on the US Dairy Industry: Since the US dairy industry does not add nitrates and nitrites to any of its cheeses, the danger is that importing countries will test and find these compounds in imported US cheese and reject these cheeses, even though they are present naturally.
- f. Miscellaneous Food Additives Being Added to the GSFA: The eWG of CCFA led by the US, has completed its second round of requests for comments on the addition of various food additives to Table 3 of the GSFA, sucrose esters individually or as a group to the GSFA food categories for dairy beverages, dairy powders, some cheeses like processed cheese and dairy-based desserts (yogurt). Also being considered is the addition of Alitame for use in the GSFA food categories for flavored dairy beverages, dairy-based desserts and edible ices (ice cream). It is expected that there will be little opposition to these additions and IDF will support them.
Impact on the US Dairy Industry: While some of these food additives are not being widely used by the US industry at this time, the flexibility to have them available for use in exported dairy products at some future date is important.

g. Replacement of Note 161: The eWG on Note 161 co-chaired by the US and the EU have completed the second round of requests for comment on the removal or replacement of Note 161 for many sweeteners under consideration for addition to the GSFA in many food categories including dairy products. The challenge is that a number of countries including the EU want to restrict the use of these non-nutritive sweeteners only if there is a “significant energy reduction” associated with their addition. The IDF position was to allow the use of these sweeteners without any reference to a “significant energy reduction”. There will likely be one more round of comments requested prior to the 2020 CCFA meeting.

Impact on the US Dairy Industry: If the “significant energy reduction” concept is adopted, the any non-nutritive sweetener added to dairy products will restrict it from being exported to many countries that either adopt the Codex food additive provisions or will further strengthen the EU position on this subject. In either case, IDF and the US dairy industry need to commit to the removal of any replacement note that references “significant energy reduction”.

2. IDF Task Force on Ultra Processed Foods: The Task Force discussed primarily the “NOVA” system that is becoming more popular in some parts of South America, WHO, FAO and France to classify foods based on their level of processing, with those foods classified as highly processed being less nutritionally beneficial. While there was widespread concern by most attending the Task Force meeting, there was less certainty about what IDF should do about this misguided and simplistic approach to providing consumers with information on which foods to consume and which to avoid. The current 4-tiered NOVA classification system identifies many dairy products and “highly processed” and therefore, the consumer is discouraged from purchasing and consuming these products. The TF agreed to draft a short document that will incorporate input from SCFA, SCNH and SCDST to counter with scientific and technical arguments, the validity of the NOVA system and cite specific examples where processing provides more nutritious foods and foods with longer shelf-life, thereby allowing some parts of the world to reduce food waste and feed their hungry populations. SCFA has a specific story to tell here to the TF agreed to form an Action Team to support the TF specific to the “food additive story”. Nick Gardner (USA, Lead) Camille Carvalho (FR) and John Allen (USA) were nominated to draft an IDF fact sheet on the benefits of processed dairy products for use at some future date by IDF members.

Impact on the US Dairy Industry: This issue will have a potentially very negative impact on US dairy exports since our primary exports are dairy powders, which are highly processed and these will be discouraged from use as ingredients in a wide variety of other dairy products and other foods because of their highly processed nature.

3. Food Fraud: The French delegation is aggressively pushing almost all IDF Standing Committees to adopt a position on food fraud, which for some is a less than veiled attempt to have IDF endorse geographical indicators (GIs) and a “protected geographical indication (PGI) as represented by the French appellation d’origine contrôlée (AOC) system for wines, cheeses, etc. Fortunately, while the French effort is aggressive, it is not very effective and with the CCFICS taking up the food fraud issue, this effort was delayed until the outcome of the CCFICS work becomes clear.
4. Impact on the US Dairy Industry: If the current French and European effort of food fraud is really an attempt to legitimize GIs, then the entire effort within Codex on food fraud can have a very detrimental effect on US dairy exports, particularly US cheese exports as many US cheese will have to be renamed since many of the traditional cheese names are also protected by the EU GI system.

Define Program Area or Committee Tie-In: IDF SCFA, SIL, Nutrition

Follow-Up/Next Step(s)

Activity	Responsible		
	Program Lead	Other	Shared
All IDF SCFA Issues	Allen Sayler	Nick Gardner	
Timeline/Deadline	Ongoing		
Budget Commitment	None		
Activity	Program Lead	Other	Shared
All IDF SC Nutrition Issues	Nick Gardner	John Allen	
Timeline/Deadline	Ongoing		
Budget Commitment	None		
Activity	Program Lead	Other	Shared
TF on Ultra-Processing	Nick Gardner	Allen Sayler	
Timeline/Deadline	Ongoing		
Budget Commitment	None		
Activity	Program Lead	Other	Shared
Food Fraud	Nick Gardner	Allen Sayler	
Timeline/Deadline	Ongoing		
Budget Commitment	None		

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Name:	Nicholas Gardner	Date:	9/27/2019	
IDF Meeting:	Standards of Identity and Labelling	Meeting Date:	9/20/2019	
Key Participants:	John Allan, Chris Thompson, Allen Saylor			
Key Points/ Relevance to U.S. industry (e-mail documents or provide links)	1. Taskforce on Plant based beverages: noted the progress on the project and review by the relevant standing committees. A toolkit, key messages, and other documents that are being finalized could be helpful in individual countries or can be adapted to your own country/multiple audiences. Plan is to review it each year to ensure it is up to date. Next step will be to expand it out to plant based yogurts and cheeses. Several participants noted enforcement problems in their jurisdictions where legal protections exist.			
	2. Protection of dairy terms—Work came from this standing committee and links with plant based beverages taskforce. Effort is based on initial horizon scanning—survey of regulations worldwide on protecting dairy terms. Horizon scanning is largely complete, but did not receive responses from as many national committees as hoped. Action team will start discussing next steps and how to proceed. To date, have recommend that they continue with the questionnaire project, because we are still lacking some participation by Latin American members Some SC members noted the importance of looking at enforcement strategies, including how to link to Codex GSUDT with a more in depth strategy. Concerns were flagged about enforcement, which is really the purview of the national authorities and an area IDF should be careful getting too involved with. Others noted concerns with the inclusion of interpretative commentary within the draft instead of a strict presentation of factual information.			
	3. ISO Standard development for Vegan/Vegetarian—Expectations/demands by some of the ISO participants at the last meeting were unrealistic—for example, didn't want pesticide residues to be permitted because they kill insects. Despite those challenges, many successful outcomes reflecting US positions were realized in the latest draft: 1) scope kept B2B; 2) information that is harmful to dairy around scope and labeling were removed; 3) Codex references beefed up in the labeling section as proposed by IDF; 4) minor other than a few editorial changes. Noted that vegan community is going to keep pushing on 0 threshold for any animal presence, but IDF want GMP process. The action team will continue to address and manage. Expect the document to be reviewed by the full TC34 as a next step.			

4. Codex Updates:

- CAC: Kicked the issue of cross promotion for follow up formula (FUF) back to CCNFSDU for further review. IDF is working on a position on this through the Action Team on Codex Nutrition Matters. Agreed to start new work on allergen labeling—IDF will be monitoring closely.
- CCGP: Agreed to new work on Committees Working by Correspondence. Nick Gardner is willing to continue to attend the meeting on behalf of IDF. Relevant to IDF as CCMMP will likely work by correspondence if it undertakes any new work in the near future.
- CCFL: Lots of relevant work on topics. 1) Labeling of Non-retail Containers—work progressing, near conclusion, and a priority for USDEC; 2) Front of pack labeling—not moving quickly given disagreement, another priority for IDF with linkages back to CCNFSDU nutrient profiling work; 3) allergen labeling now approved work, will progress between now and next CCFL; 4) high in labeling tied directly to nutrient profiling—placed on hold pending CCNFSDU decision on nutrient profiling.
- CCNFSDU: 1) Revision of follow up formula—noted importance of the technical work IDF has done (food additives; carbs; labeling), but work remains on all of these sections. Also major political questions around WHO references in the preamble and labeling section, will be discussed in action team on Codex Nutrition Matters; 2) trans fat labeling claims and risk management will apply to both natural trans and industrially produced—a real risk for dairy, and one that needs to get refocused exclusively on reduction of industrially produced TFAs; 3) ready to use therapeutic foods noted importance of protecting dairy protein requirements in the guideline, currently in there, but will require IDF persistence to keep them there. 4) discussion paper on nutrient profiling: concern about this given disproportionate impact on dairy given higher levels of saturated fat and sodium despite health benefits of consumption, noted that many governments are likely to adopt them given convenience, action team on Codex nutrition matters would develop a draft IDF position; 5) discussion paper on probiotic is progressing, there will be an action team meeting where the strategy will be advanced.

5. A variety of new national updates were provided. Several updates on dairy terms enforcement, nutrition labeling and sugar reduction efforts. Significant discussion around need for and potential IDF development of guidance on lactose reduced/lactose free claims. Some members will share data with SCSIL for further consideration before deciding on need for new work.

6. New Work: Work from a food fraud/food authenticity Action Team was presented. Work began last year with a survey of all regulations on existing regulations/guidelines. Significant concern expressed by many given differences in understanding of definition, purpose and scope. Concern noted that work done to date may not be relevant. Particular reservations were expressed by US IDF members on the potential that this work bleeds into Geographic indicators. John Allan, with support of others, recommended the work be focused on specific problems and solutions. Nick Gardner volunteered to get more involved on behalf of the US. AT will revise document based on feedback.

7) Elections—Melissa Cameron (AUS) elected as chair; Nick Gardner (USA) elected as deputy chair.

Define Program Area or Committee Tie-In:

Follow-Up/Next Step(s)

Activity	Responsible		
	Program Lead	Other	Shared
Timeline/Deadline			
Budget Commitment			
Activity	Program Lead	Other	Shared
Timeline/Deadline	TBD		
Budget Commitment	None		

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Name:	Nicholas Gardner	Date:	9/27/2019	
IDF Meeting:	Joint Standards of Identity and Labeling and Food Additives	Meeting Date:	9/20/2019	
Key Participants:	John Allan, Chris Thompson, Allen Saylor			
Key Points/ Relevance to U.S. industry (e-mail documents or provide links)	<p>1. Codex Alignment of food additive standards and General Standard for Food Additives (GSFA) still require significant work although the effort is progressing well. The first set of the 13 standards for ripe cheese done. They will be removed from the commodity standard and a reference to the GSFA will be added—no other changes will be made to the commodity standards and the GSFA provisions will try to replicate exactly what was in the relevant standard. CAC adopted everything recommended by IDF in the first round of alignment and there was very little discussion at CCFA questioning IDF changes.</p> <p>On second set of standards, the first circular has been completed. Second circular expected in early October. IDF comments are based on experience from the first set of work. Staff will circulate the second circular and seek input in the future.</p> <p>Third set has been sent to the action team by the team leader (Keith Johnston NZ). Staff to confirm which reviewers are available.</p> <p>IDF will organize a webinar on how we will review etc. given concerns about ensuring expertise remains within the organization.</p> <p>There was some discussion of the competency of CCFA versus CCMMP on revising the dairy standards. All were reminded that CCFA alignment is not adding new additives or functions to dairy standards. However, France expressed concern even about this and noted their view that all changes to dairy standards should come through CCMMP. The Committee concluded that the status quo was acceptable for alignment, but larger changes would be evaluated on a case by case basis within IDF.</p> <p>2. Codex regional standard on Doogh—unclear exactly where this is at the moment. We have circulated comments and very little feedback. Expect it to be discussed during the Regional Coordinating Committee on Asia. Several members noted concern with the quality of the standard, but the Codex Secretariat does not seem inclined to interfere.</p>			

3. CCNFSDU Food Additive Issues – Noted the importance of the relevant SCs working on this given CCNFSDU efforts to determine technological justification for food additives. SCNH has the jurisdiction over CCNFSDU, but need to make sure SCFA and SCSIL are consulted as appropriate. Some discussion of concerns about CCNFSDU making comments about safety of food additives in specialty foods when this is the responsibility of JECFA to determine safety. Anticipate this to be an ongoing challenge.

Define Program Area or Committee Tie-In:

Follow-Up/Next Step(s)

Activity	Responsible		
	Program Lead	Other	Shared
Timeline/Deadline			
Budget Commitment			
Activity	Program Lead	Other	Shared
Timeline/Deadline	TBD		
Budget Commitment	None		

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Name:	Ying Wang	Date:	24 October 2019	
IDF Meeting:	SCENV	Meeting Date:	21 September 2019	
Key Participants:	Dr. Jamie Jonker, Dr. Ying Wang			
Key Points/ Relevance to U.S. industry (e-mail documents or provide links)	1. SCENV don't have NWI for year 2020			
	2. Two Action Teams and related work will be 2020 focus: <u>AT on LCA methodology</u>			
	<ul style="list-style-type: none"> • Compare existing standards (ISO, IDF guidelines, Dairy PEFCR, LEAP) and look for a harmonized approach within the sector. LEAP Road testing phase could be an opportunity to check these methodologies. • SCENV experts will facilitate or contribute to existing workstreams in this area such as carbon sequestration and methane GWP* discussion. <ul style="list-style-type: none"> ○ C-Sequ and its progress will need our attention. This project focused on grazing system. US-IDF need a plan to support dairy cropping system method development and reach out to TMR alliance to provide comments to C-sequ method. 			
	<u>AT on Ecosystem services</u>			
	<ul style="list-style-type: none"> • This AT was previously focus only on biodiversity. In order to highlight environmental benefits, the scope is now broader and will include soil fertility and nutrient cycling. 			
	•			
Define Program Area or Committee Tie-In:				

Follow-Up/Next Step(s)

Activity	Responsible		
	Program Lead	Other	Shared
SCENV - AT on LCA methodology C-sequ follow up	1. Follow up with the C-sequ progress (observer) 2. IDF to facilitate public commenting		
Timeline/Deadline	July 2020		
Budget Commitment	none		
Activity	Responsible		
	Program Lead	Other	Shared
AT Innovative Practices Eco-Friendly Dairy Processing – Piercristiano Brazzale (IT)	Finalize the technical report		
Timeline/Deadline	End of 2019		
Budget Commitment	none		
Follow-Up/Next Step(s)			

Activity	Program Lead	Other	Shared
SCENV - AT on LCA methodology GWP* project	Brian Lindsay (UK) will share the finished lit review produced by Roger Cady. IDF SCENV members will have the opportunity to provide feedback on the literature review (October 2019)		
Timeline/Deadline	End of 2019		
Budget Commitment	None		

Follow-Up/Next Step(s)

		Responsible	
Activity	Program Lead	Other	Shared
IDF WDS 2020 Cape Town - Heinz Meissner (ZA)	SCENV AT to help WDS 2020 sustainability program, speakers etc.		
Timeline/Deadline	Aug 2020		
Budget Commitment	None		

		Responsible	
Activity	Program Lead	Other	Shared
IDF Dairy Sustainability Outlook	SCENV Action Team to collect information for the next issue		
Timeline/Deadline	June 2020		
Budget Commitment	None		

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Name:	Ying Wang	Date:	24 October 2019	
IDF Meeting:	Plant-based Beverage Taskforce meeting	Meeting Date:	20 September 2019	
Key Participants:	Dr. Ying Wang			
Key Points/ Relevance to U.S. industry (e-mail documents or provide links)	1. Before the Istanbul meeting, US-IDF provided comments to the Plant-based Beverage white paper. The PBB white paper is completed with IDF internal review.			
	2. During the Istanbul meeting, 1) final validation of key messages by each SC; 2) collected feedbacks from all SC and SPCC; 3) shared communication strategy and framework workshop with IMP taskforce.			
	3. By end of 2019, development of the final document, it will be shared to all IDF members.			
	4.			
Define Program Area or Committee Tie-In:				

Follow-Up/Next Step(s)

Activity	Responsible		
	Program Lead	Other	Shared
Final validation of key messages by each SC; Collection of feedbacks from all SC and SPCC; Communication strategy and Framework workshop with IMP taskforce.	Incorporate additional comments received from SC/NC. Framework workshop with IMP Task force		
Timeline/Deadline	ongoing		
Budget Commitment	none		
Activity	Program Lead	Other	Shared
Development of the final communication frame work document, available for all IDF members.			
Timeline/Deadline	End of 2019		
Budget Commitment	none		

Follow-Up/Next Step(s)

Activity	Responsible		
	Program Lead	Other	Shared

Launch milk vs. plant-based beverage communication framework document/tool	Each NC will develop their own communication materials based on the PBB communication framework document.
Timeline/Deadline	2020
Budget Commitment	none

Activity	Responsible		
	Program Lead	Other	Shared
Timeline/Deadline			
Budget Commitment	none		
Activity	Program Lead	Other	Shared
Timeline/Deadline			
Budget Commitment	nong		

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US-IDF *Keep in Touch (KIT) Sheet*

Please complete one of these forms for each key discussion/event/meeting in which you participate. This will help to provide documentation and allow follow-up by the appropriate individuals and organizations.

Name:	Nicholas Gardner	Date:	9/27/2019	
IDF Meeting:	Task Force on Ultra Processed Food	Meeting Date:	9/21/2019	
Key Participants:	John Allen, Chris Thompson, Bill Graves, Allen Saylor, Michelle Slimko			
Key Points/ Relevance to U.S. industry (e-mail documents or provide links)	1. Presentation on the threats to the dairy industry from greater proliferation of NOVA or other processing-based health ranking systems was delivered to the taskforce by the French. Recent FAO report authored by the creator of NOVA was noted as a primary indicator of the significance of the threat. There were a number of questions about how dairy products are classified and discussion of the scientific merits of NOVA. Markets where there has been most impact/pick up are France and Brazil. Also noted that Switzerland is likely to adopt Nutriscore. Canada also has adopted “highly processed” in its dietary guidelines, although this is NOT directly linked to NOVA.			
	2. Majority of the discussion centered around what IDF should do and how the task force should proceed. French presented goal of the work to be 1) act as the focal point for IDF on ultra-processed foods and 2) Gather information from the various standing committees to be used by all IDF members and national committees in the form of a single 2 page document on the topic. The second component of this goal became less clear because the French continue to push for the SCNH, SCFA and SCDST to all develop papers on their respective remits without defining intended audience or purpose.			
	Several Taskforce members including Nick Gardner suggested the need to refocus this issue to a more action oriented outcome. Suggestion was to develop a single policymaker focused two pager that could be distributed to national committees. There was French resistance to this, but strong support by the Australians, New Zealanders, Canadians and some Europeans. Ultimately, New Zealand offered to develop a policymaker focused two pager with help of Nick Gardner. This was accepted, although all above referenced SCs will continue to work on sections for a more general document.			
	3. As there was a US IDF goal to consolidate this work around a single paper focused on policymakers that would be developed more quickly, we should see this outcome as successful. Unfortunately, there remains momentum for multiple, less productive workstreams through each of the SCs note above.			
	4. US Proposed Position on Project Team Output (emailed to Deb with KIT)			
Define Program Area or Committee Tie-In:				

Follow-Up/Next Step(s)

Activity	Program Lead	Responsible	
		Other	Shared

Development of policymaker focused two pager for Ultra-Processed Foods	New Zealand Victoria Landis to be supported by Nick Gardner	Nick Gardner	
Timeline/Deadline	6 weeks		
Budget Commitment	None		
Activity	Program Lead	Other	Shared
SCFA, SCDST, SCNH development of content for longer documents envisioned by the French	Nick for FA; TBC for the others	Bill Graves for DST? Michelle Slimko for NH?	
Timeline/Deadline	TBD		
Budget Commitment	None		

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US-IDF *Keep in Touch (KIT) Sheet*

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Name:	John Allan	Date:	Oct. 28, 2019	
IDF Meeting:	Standing Committee on Microbiological Hygiene (SCMH)	Meeting Date:	Sept. 21, 2019	
Key Participants:	Allen Saylor, Nate Banner, Anne Bigalke,			
Key Points/ Relevance to U.S. industry (e-mail documents or provide links)	<p>1. SCNH - CCFSDU Harmonized probiotic guidelines An SCMH Action Team is monitoring CCFSDU work as well as liaising with International Probiotics Association and Argentinian delegation to come up with a position to mildly support the work. The proposal in CCFSDU was not clear as to why these guidelines are needed. However, there was interest in IDF to create a definition. Safety and claims demonstration are ruled at national level, and this might not be the role of Codex, even if feasible. A NWI will be formalized by SCMH. Other SCs to be involved: SCNH, SCDST, SCSIL, and SCAMDM. An IDF position will be prepared for the next CCFSDU (November 2019).</p>			
	<p>2. CCFH: - Revision of General Principles of Food Hygiene (GPFH) and HACCP - Proposed draft Code of Practice on food allergen management for food business operators - Guidelines for The Control of Shiga Toxin-Producing <i>E. coli</i> (STEC) in Beef Meat, Leafy Greens, Raw Milk and Cheese Produced From Raw Milk, and Sprouts – SCMH discussed current draft IDF comments on these three CCFH documents. [NOTE: final IDF comments on all three were submitted to CCFH in mid-Oct.]</p>			
	<p>3. Several SCMH workstreams to develop IDF bulletins/fact sheets are ongoing:</p> <ul style="list-style-type: none"> • Food fermentation and biopreservation • Guidance on process environment monitoring for pathogen control • Bulletin on <i>Listeria</i> spp is under final review and to be published soon. 			

4. Surveillance of relevant information and reporting of emerging hazards associated with milk and milk products – C Farrokh (FR)

United States - Allen - Listeria environmental contamination, FDA is penalizing environmental positives for Listeria
 New Zealand - Mycoplasma Bovis - 191 farms confirmed, culled 100k cows
 Israel - Brucella found, no raw milk sales, MRSA outbreak, 300 cows culled, Mycoplasma Bovis - a few cases per year
 Ireland - Unpasteurized cheeses,
 Japan - no emerging hazards
 South Africa - Listeria in meat, monitoring (Guideline for control of environmental monitoring adopted by FDA), Listeria species, and serotyping at University of Pretoria, Raw Milk is permitted in S. Africa
 Norway - nothing new
 France - Hyper-virulent forms of Listeria are associated with Dairy products coming from the animal, compared to isolates from the environment with hypo-virulent forms, communicate raw milk risks and prevent consumption with children under 5 years old
 Netherlands - no updates
 China - 2008 melamine - Dairy has the most strict regulations and oversight among food production, environmental monitoring for Listeria and other pathogens with new rapid methods
 Denmark - Environmental samples associated with disease, focus on environmental monitoring

Define Program Area or Committee Tie-In:

Follow-Up/Next Step(s)

Activity	Responsible		
	Program Lead	Other	Shared
Follow discussions at upcoming CCFH on all relevant topics (GPFH, allergens, etc.), including consideration of IDF comments, then provide input back to US-IDF.			J Allan/ A Saylor
Timeline/Deadline	Following CCFH meeting.		
Budget Commitment			
Activity	Program Lead	Other	Shared
Timeline/Deadline			
Budget Commitment			

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US-IDF Keep in Touch (KIT) Sheet

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Name:	Jamie Jonker	Date:	October 10, 2019	
IDF Meeting:	SCAHW	Meeting Date:	September 21, 2019	
Key Participants:				
Key Points/ Relevance to U.S. industry (e-mail documents or provide links)	1. Definition of new and cured clinical and subclinical mastitis cases manuscript sent for comments. US submitted comments working with NMC Chair. The manuscript is anticipated to be completed by the end of 2020. US relevance: <ul style="list-style-type: none"> The definitions may be important in refining narrative of therapeutic dry cow therapy in the US for treatment, control, and prevention of mastitis 			
	2. Continuing work on Reproductive Technology factsheets as a joint project with SCAHW. Two factsheets on Reproductive Hormones and Genomics are available for comment until October 21, 2019. These are anticipated to be finalized later this year. US relevance: <ul style="list-style-type: none"> Jamie Jonker is the Action Team lead The factsheets, being IDF publications, may be used with the dairy value chain as an authoritative source of scientific information 			
	3. Guidelines on use of sensors for animal health and productivity manuscript is ready for publication. The intention is to publish as an IDF Bulletin as well as a peer-reviewed article. US relevance: <ul style="list-style-type: none"> The use of sensors for animal health purposes is increasing in the US and these guidelines may provide some commonality in comparing systems. 			
	4. Interpretation of somatic cell count (SCC) from goat milk has been identified as the SCAHW 2020 priority. A literature review is expected to be presented at the 8th IDF International Symposium on sheep, goat and other non-cow's milk in May 2020. US relevance: <ul style="list-style-type: none"> The current US SCC standard in the Grade "A" Pasteurized Milk Ordinance is 1,500,000 /mL. Outcome from this IDF work could inform changes to that standard. 			
Define Program Area or Committee Tie-In: SCFM, TFAMR				

Follow-Up/Next Step(s)

Activity	Responsible		
	Program Lead	Other	Shared
Reproductive Factsheets	Jamie Jonker		
Timeline/Deadline			
Budget Commitment			
Activity	Program Lead	Other	Shared

Timeline/Deadline	
Budget Commitment	

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US-IDF *Keep in Touch (KIT) Sheet*

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Name:	Nate Banner	Date:	11/7/2019
IDF Meeting:	Standing Committee on Residues and Chemical Contaminants	Meeting Date:	21 September 2019
Key Participants:	Karin Kraehenbuehl (Chair), Ole Madsen (Dep. Chair), Erik Konings (Nestle), Harrie van den Bijgaart (Qlip)		
Key Points/ Relevance to U.S. industry (e-mail documents or provide links)	1. AT_RCC_01 – Knowledge Platform on Chemical Contaminants and Guidance on Proactive Management of Emerging Risks from Farm through Processing. Survey to be sent out through national committees to solicit feedback and areas of concern. Solicit feedback directly at SC Farm Management meeting (22 Sept.). Top residues of concern		
	2. Chlorates technical paper in final draft for review and publication. The paper will be the template used for other technical papers on cleaners and disinfectants for example. From the technical paper other communication pieces can be derived like a technical bulletin or simple factsheet to reach a broader audience.		
	3. Discussed upcoming Codex meetings. Codex Committee on Residues Veterinary Drugs in Foods (CCRVDF) - <i>next meeting in May 2020 (US)</i> . <i>Currently no dairy issues expected on the agenda</i> . Codex Committee on Contaminants in Foods (CCCF) – <i>next meeting: Utrecht (NL) 20-24 April 2020</i>		
	4.		
Define Program Area or Committee Tie-In:			

Follow-Up/Next Step(s)

Activity	Responsible		
	Program Lead	Other	Shared
Questionnaire to National Committees to solicit input and set priorities	Harrie van den Bijgaart (Qlip)	Karin Kraehenbuehl, Nate Banner (US), Choreh Farrokh (Cniel)	
Timeline/Deadline	16 January 2020		
Budget Commitment	n/a		

Activity	Program Lead	Other	Shared
Review and publication of the Chlorates Technical Paper, to be used as a template for the next residues of interest	Karin Kraehenbuehl		
Timeline/Deadline	16 January 2020		
Budget Commitment	n/a		
Activity	Program Lead	Other	Shared
Start collecting information on disinfectants/detergents/dipping agents for new technical paper	Karin Kraehenbuehl,	Diversey and Ecolab (confirmed they are willing to assist)	
Timeline/Deadline	16 January 2020		
Budget Commitment	n/a		

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US-IDF Keep in Touch (KIT) Sheet

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Name:	Jamie Jonker	Date:	October 10, 2019	
IDF Meeting:	TFAMR	Meeting Date:	September 22, 2019	
Key Participants:				
Key Points/ Relevance to U.S. industry (e-mail documents or provide links)	1. Continuing work on Codex TFAMR through eWG. Jamie Jonker will be the IDF delegate to physical WG and Codex meeting in December 2019. US priorities: <ul style="list-style-type: none"> • Keep animal only drugs separate from medically important drugs – specific to ionophores • Keep IDF position neutral to positive on including prevention in therapeutic definition 			
	2. IDF is participating in the EU funded DISARM thematic network (Disseminating Innovative Solutions for Antibiotic Resistance Management). DISARM is focused on disseminating best practices from innovative farms and research on how to reduce antibiotic resistance in livestock farming. US relevance: <ul style="list-style-type: none"> • DISARM is a platform to advance EU perspectives on antibiotic stewardship 			
	3. TFAMR has lacked a chair for three years. Jamie Jonker has served as acting Chair during meetings but cannot be chair due to being on SPCC. Over the next three months, the TFAMR is considering whether it needs to continue or revert to a joint Action Team across several standing committees. US relevance: <ul style="list-style-type: none"> • US has successfully worked within the IDF TFAMR to advance US positions for Codex TFAMR 			
	4. Potential new work item on antimicrobial residues and/or AMR in wastewater and manure storage on farms. US relevance: <ul style="list-style-type: none"> • There is little research in this arena and a potential that an IDF document could be used by environmental activists as a roadmap for further regulation and/or denigration of dairy production 			
Define Program Area or Committee Tie-In: SCFM, SCAHW, SCRCC				

Follow-Up/Next Step(s)

Activity	Responsible		
	Program Lead	Other	Shared
Codex TFAMR	Jamie Jonker	Nick Gardner	
Timeline/Deadline			
Budget Commitment			
Activity	Program Lead	Other	Shared

DISARM	Jamie Jonker		
Timeline/Deadline			
Budget Commitment			

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US-IDF Keep in Touch (KIT) Sheet

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Name:	Bill Graves	Date:	October 14, 2019	
IDF Meeting:	Protein from A Dairy Perspective	Meeting Date:	September 20, 2019	
Key Participants:	Bill Graves, Praveen Upreti, Chris Thompson, Nick Gardner			
Key Points/ Relevance to U.S. industry (e-mail documents or provide links)	1. Discussed IDF position to CCNFSDU41 on JEMNU recommendations towards NCF			
	2. IDF does not feel that is enough substantiation which would justify a change in NCFS. Strongly recommend 6.38 for milk protein and 5.71 for soy protein			
	3. Encourage members of the task force to engage their national delegations to CCNFSDU to get a sense of the delegation standpoint on this topic			
	4.			
Define Program Area or Committee Tie-In:				

Follow-Up/Next Step(s)

Activity	Responsible		
	Program Lead	Other	Shared
Draft IDF position document	Laurance Ryken		Team
Timeline/Deadline	October 7		
Budget Commitment			
Activity	Program Lead	Other	Shared
Convene conference call when JEMNU outcome becomes available	Laurence Ryken		Team
Timeline/Deadline			
Budget Commitment			

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US-IDF *Keep in Touch (KIT) Sheet*

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Name:	Michelle L. Slimko	Date:	10/25/2019	
IDF Meeting:	SC Nutrition & Health	Meeting Date:	September 2019	
Key Participants:	From US- Michelle Slimko, Bill Graves, Greg Miller, Nick Gardner			
Key Points/ Relevance to U.S. industry (e-mail documents or provide links)	1. Stephen said he will get back to the committee after he speaks to SPCC about SCNH role and objectives to help with prioritization.			
	2. Discussion on a paper to educate about industry funded studies and role of peer review process. Idea to follow up on.			
	3.			
	4.			
Define Program Area or Committee Tie-In: SCNH				

Follow-Up/Next Step(s)

Activity	Responsible		
	Program Lead	Other	Shared
Support UP Summary Briefs	Nick	Michelle Bill Graves	With UP TF
Timeline/Deadline			
Budget Commitment	N/A		
Activity	Program Lead	Other	Shared
Timeline/Deadline			
Budget Commitment			

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US-IDF Keep in Touch (KIT) Sheet

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Name:	Bill Graves	Date:	October 14, 2019	
IDF Meeting:	Dairy Science and Technology	Meeting Date:	September 21, 2019	
Key Participants:	U.S. participants – Bill Graves, Praveen Upreti, Chris Thompson			
Key Points/ Relevance to U.S. industry (e-mail documents or provide links)	1. Status on fact sheets development: a) Lactose fact sheet – designed as an introduction to lactose with a focus on technological aspects (in final approval), b) Cheese varieties fact sheet – request for reviewers, c) Membrane technology fact sheet – final approval			
	2. Election of Chair/Deputy Chair – Praveen Upreti (Nestle) and Bill Graves (NDC) were not elected; Ireland and Switzerland representatives were selected			
	3. Review of IDF Task Force on Ultra-processed			
	4. Upcoming meetings discussion – 8 th IDF Cheese Ripening Symposium to be held in Quebec City from June 2-5, 2020; 8 th IDF International Symposium on sheep, goat and other non-cow milk, Brussels May 4-5, 2020			
Define Program Area or Committee Tie-In: Lactose fact sheet discussed at flavored milk action team				

Follow-Up/Next Step(s)

Activity	Responsible		
	Program Lead	Other	Shared
Discussion on involvement of young scientists	Geoff Smithers		
Timeline/Deadline			
Budget Commitment			
Activity	Program Lead	Other	Shared
Timeline/Deadline			
Budget Commitment			

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US-IDF Keep in Touch (KIT) Sheet

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Name:	Shawna Morris	Date:	10/28/19	
IDF Meeting:	SCDPE Meeting & Joint Mtg of SCDPE & SCM	Meeting Date:	10/28/19	
Key Participants:	S. Morris, A. Novakovic, W. Loux, J. Castaneda, C. Allen			
Key Points/ Relevance to U.S. industry (e-mail documents or provide links)	1. Robust discussion on IDF Country Policy and Market Development Updates took place. Summary of country reports: https://www.fil-idf.org/publications/fact-sheets/ .			
	2. Report by A. Novakovic on TF's work on pricing survey. Work now largely completed; SC to deliberate on whether anything further is desired of the project at this stage.			
	3. Report by S. Morris on TF's work on cheese survey. TF team met in Istanbul to discuss revised draft following input during spring SCDPE meeting. Updated copy and TF call in Oct. to steer survey draft and NWI for submission to SPCC.			
	4. Report provided on PBBs document; SCDPE asked to provide input on economic key points. Final key points packet to be shared in Q4 2019.			
	5. Report on Indian dairy sector provided.			
	6. Work likely to be discontinued on 2 TFs due to lack of volunteer availability and/or challenges with development of data: a) Benefits of Trade b) Quantification of the value of IDF's work on standard development			
	7. Work on Benefits of Dairying stymied by insufficient data on jobs/economics elements at global level. TF was suggested to consult available FAO information to determine if the information needed for use by the HO in global presentations can be obtained from existing sources.			
Define Program Area or Committee Tie-In:				

Follow-Up/Next Step(s)

Activity	Responsible		
	Program Lead	Other	Shared
Work on Cheese Survey	S. Morris	W. Loux	
Timeline/Deadline	TF Call in late Oct; NWI to SPCC in Nov		
Budget Commitment	N/A		
Activity	Program Lead	Other	Shared

Planning to support DPE portion of Cape Town Agenda underway	A Novakovic, S. Morris		
Timeline/Deadline	Initial proposals routed in Oct		
Budget Commitment	N/A		

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US-IDF Keep in Touch (KIT) Sheet

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Name:	Jamie Jonker	Date:	October 10, 2019	
IDF Meeting:	SCFM	Meeting Date:	September 22, 2019	
Key Participants:				
Key Points/ Relevance to U.S. industry (e-mail documents or provide links)	1. Continuing work on IDF Dairy Farmer Roundtable with a program in 2019 Istanbul WDS and schedule for 2020 Cape Town WDS. US relevance: <ul style="list-style-type: none"> Dairy farmer leaders from countries such as AU, NZ, CA, Japan, and EU attend and discuss common issues Marilyn Hershey (DMI Chair and Land O'Lakes member) is the first US dairy farmer to attend the IDF Dairy Farmer Roundtable 			
	2. Continuing work on Reproductive Technology factsheets as a joint project with SCAHW. Two factsheets on Reproductive Hormones and Genomics are available for comment until October 21, 2019. These are anticipated to be finalized later this year. US relevance: <ul style="list-style-type: none"> Jamie Jonker is the Action Team lead The factsheets, being IDF publications, may be used with the dairy value chain as an authoritative source of scientific information 			
	3. Potential new work item on antimicrobial residues and/or AMR in wastewater and manure storage on farms. US relevance: <ul style="list-style-type: none"> There is little research in this arena and a potential that an IDF document could be used by environmental activists as a roadmap for further regulation and/or denigration of dairy production 			
	4.			
Define Program Area or Committee Tie-In: SCAHW, TFAMR				

Follow-Up/Next Step(s)

Activity	Responsible		
	Program Lead	Other	Shared
IDF Dairy Farmer Roundtable	Jamie Jonker	Marilyn Hershey	
Timeline/Deadline			
Budget Commitment			
Activity	Program Lead	Other	Shared
Reproductive Factsheets	Jamie Jonker		
Timeline/Deadline			

Budget Commitment	
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US-IDF *Keep in Touch (KIT) Sheet*

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Name:		Date:	21 September 2019	
IDF Meeting:	SCM	Meeting Date:	21 September 2019	
Key Participants:	I represented US, about 20 participants from various countries.			
Key Points/ Relevance to U.S. industry (e-mail documents or provide links)	1. reviewed progress on Global Marketing Trends report and PBB project. Both are useful to the US and important that the US be a part of			
	2. with addition of (Dr.) Richard Walton (Meiji, Japan) to SPCC, SCM sees opportunity to raise IDF awareness of its existing and potential contributions to IDF. Will create a "strategic advisory committee" to work with Richard in identifying high priority ways in which SCM can ration its involvement with IDF TFs and developing project ideas. US should seriously consider how it can improve and deepen its involvement in this process			
	3. discussed evolving activity related a couple of projects. One worth noting is a TF related to the NOVA scheme to classify foods according to their level of processing. 4 categories range from lightly processed (milk, butter) to Ultra Processed (WPI), cheese falls in the third Processed category. Christine Leighton from South Africa volunteered to work with this TF.			
Define Program Area or Committee Tie-In:				

Follow-Up/Next Step(s)

Activity	Responsible		
	Program Lead	Other	Shared
Timeline/Deadline			
Budget Commitment			

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